

University of Pittsburgh Office of Medical Education
Instructions: LR5 Auditorium

Turning on the System:

1. Press the black button located on the wall to the right
2. On the podium panel select "Display: On". The projector may take up to a minute before the screen displays anything.

To Use a Laptop:

1. Connect the laptop to the monitor cable in podium. Do this FIRST.
2. Plug the headphone cable into the headphone jack on your laptop (if you wish to have sound).
3. Turn on the laptop.
4. If you **DO NOT** see your computer screen displayed by the projector...
 - a. Ensure that the *PC* button on the panel is pressed.
 - b. If the image from your laptop still does not appear on the LCD screen, check your video settings. (Use *Fn + F7* or *F8* on your keyboard; it may be marked CRT/LCD or have an icon resembling a TV set.)

To use the DVD player:

1. Make sure the system is turned on
2. Select Video on the podium panel.

Shutting Down the System:

1. Unplug the cables from your laptop.
2. To turn off the system, press the "Display: Off" button on the podium panel. This will initiate the shut down process which may take a few moments.
3. Turn off the DVD player
4. Press the button on the wall to turn off the microphone.

If you experience any technical difficulties, please contact Medical Media Services at 412-647-5050